

GUIDELINES FOR CHRISTIAN LIFE CENTER USAGE/SIGNATURE

First Presbyterian Church, Richmond, KY, Inc.

The building, property and equipment of First Presbyterian Church have been dedicated to the glory of God for the purposes of worship, mission, education, training, fellowship and community-building. All uses of the church properties shall be related to these purposes, to meeting human needs, and to those giving service to the community.

We, the undersigned, in consideration of the permission of First Presbyterian Church ("Church") hereby agree to the following guidelines:

- 1) The Christian Life Center (and other designated areas) will remain closed during worship and Sunday School hours and at other times deemed appropriate. There shall be no kicking, or throwing objects which might damage ceiling tiles, speakers, lights, etc. Roller skates, roller blades, baseball bats, golf clubs, hard balls are not permitted. Proper clothing must be worn at all times. Sneakers are required in the Christian Life Center.
- 2) No alcohol, illegal drugs, weapons, or smoking is allowed.
- 3) Telephone use in the Christian Life Center (CLC) and rest of the Church building is limited to local calls. Calls shall be limited because we have 2 phone lines to accommodate all phones and a fax line.
- 4) We will provide **documented proof of liability insurance** to the office manager before the event. (A copy of the aforementioned documentation will be kept on file in the church office.) Therefore, ***the Church will not be held responsible for any injuries, loss or claims, including attorney's fees and court costs, for personal injuries sustained from or related to the activities our group is hosting.***
- 5) Our group will **only** use the Christian Life Center (GYMNASIUM). We understand that if additional facilities are used by our group that a portion of our deposit may be withheld or additional charges will be incurred.
- 6) We acknowledge that the relationship between the undersigned and the Church is based solely upon the agreement set forth in this writing. Failure to adhere to these guidelines by any member of the group will result in the termination of the use of the facilities. The Church must give us an appropriate amount of time if there is cause for termination.
- 7) I have read and understood these guidelines and agree to adhere to these guidelines. I recognize that by signing this form I may be contacted at any time to address and problems associated with the use of this facility. I understand that I am responsible for reporting any breakage, damage, injuries or irregularity and that I will be held accountable for reimbursing the Church for said damages, et al. My signature below represents a covenant between me and the Church .

Signature of Group Representative/Contact Person

Name (*please print*) _____ **Date** _____

Contact Address _____

Contact Telephone No. _____

Group Name _____